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DISCLAIMER

This document is made available by the RJL Solutions team for educational and informational purposes so that our clients have a one-stop shop for all programs, grants and loans made available to provide relief during the COVID-19 pandemic. Our team is constantly updating this document to ensure that we have the most updated resources available to our clients.

The Grants Coordinator and Director of Government Relations at RJL Solutions have been engaged in the research during this entire process and will be able to answer questions and concerns regarding these programs. Our team is happy to assist you in this process, as we know it can feel overwhelming. It is important to note that the information we provide is general information to give you an understanding of what is available to you during this time. As a firm, we do not give legal advice and are not equipped to do so.

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FEDERAL PROGRAMS

The Indiana Small Business Development Center has developed a COVID-19 resource guide. In this guide, you will find more information on the following programs and resources:

- Paycheck Protection Program
- SBA Economic Injury Disaster Loans
- Express Bridge Loans
- SBA Loan Comparison
- Additional funding Resources
- Employee Unemployment Insurance
- Emergency Paid Sick Leave
- Emergency Paid Family and Medical Leave
- Business Resiliency

This guide goes into the eligibility criteria for each program as well as provides instructions on how to apply. It also supplies a comparison on the Economic Injury Disaster Loan (EIDL), Paycheck Protection Program (PPP), and SBA Express Bridge Loan (EBL). For more information, click here: <https://isbdc.org/u/2020/04/Indiana-COVID-19-Resource-Guide.pdf>

PAYCHECK PROTECTION PROGRAM

The program provides \$350 billion of payroll support through 100 percent federally guaranteed loans through the 7(a) SBA loan program to employers who maintain their payroll during this emergency. If employers maintain their payroll, the loans will be forgiven, which will help workers remain employed, as well as help affected small businesses and our economy snap-back quicker after the crisis. Loans available through June 30, 2020. To be eligible you must:

- be a small business with less than 500 employees or meet the applicable size standard established by the North American Industry Classification System (NAICS). Sole proprietorships, independent contractors, and self-employed individuals also qualify.
- be a 501(c)(3) and 501(c)(19) non-profit with 500 employees or fewer.
- be able to provide documentation verifying the number of employees on payroll and pay rates, including IRS payroll tax filings and State income, payroll and unemployment insurance filings.

The maximum allowable loan under the PPP is \$10 million and is equal to 250 percent of your average monthly payroll costs during that time period. These loans are conditional in that business must retain their employees and payroll levels, if you keep all of your employees, the entirety of the loan will be forgiven. If you still lay off employees, the forgiveness will be reduced by the percent decrease in the number of employees.

Click here to apply:

<https://www.sba.gov/funding-programs/loans/coronavirus-relief-options/paycheck-protection-program-ppp>

For updated guidelines and FAQ's, please click here:

https://home.treasury.gov/system/files/136/Paycheck-Protection-Program-Frequently-Asked-Questions.pdf?fbclid=IwAR0N8MwB0Yie7P0chlf_LiBy8hexfBfsDAkkiRy7i1m4r4qGwufuMsEv698

ECONOMIC INJURY DISASTER LOANS AND GRANTS (EIDL)

Injury Disaster Loans and Grants (EIDL) • The CARES Act allows the SBA to provide grants in the form of an emergency advance of up to \$10,000 to small businesses and private non-profits harmed by COVID-19 within three days of applying for an SBA Economic Injury Disaster Loan (EIDL). In order to be eligible for an EIDL grant you must:

- have 500 or fewer employees, be a sole proprietorship, be an independent contractor, be a cooperative or employee owned business, or a tribal small business.

Click here to apply: <https://disasterloan.sba.gov/ela/>

SMALL BUSINESS DEBT RELIEF PROGRAM

This program will provide immediate relief to small businesses with non-disaster SBA loans, in particular, 7(a), 504 and microloans. Under it, SBA will cover all loan payments on these SBA loans, including principal, interest and fees for six months. This relief will also be available to new borrowers who take out loans within six months of the President signing the bill into law. Below, you will find more information regarding this loan as well as the link to the debt relief program

SMALL BUSINESS DEBT RELIEF PROGRAM Q&A

Q: How do I know if I am eligible for a 7(a), 504 or microloan?

A: In general, businesses must meet size standards, be based in the US, be able to repay and have a sound business purpose. To check whether a business is considered small, they will need their businesses' 6-digit North American Industry Classification Systems (NAICS) code and 3-year average annual revenue.

Q: What is a 7(a) loan and how do I apply?

A: They are an affordable loan product of up to \$5 million for borrowers who lack credit elsewhere and need access to versatile financing, providing short term or long-term working capital and to purchase existing businesses, refinance current business debt or purchase furniture, fixtures or supplies. In the program, banks share a portion of the risk of the loan with SBA.

Q: What is a 504 loan and how do I apply?

A: Provides loans of up to \$5.5 million to approved small businesses with long term, fixed rate financing used to acquire assets for expansion or modernization. It is a good option if you need to purchase real estate or buildings or machinery. You can apply through a Certified Development Company, which is a non-profit organization that promotes economic development.

Q: What is a microloan program and how do I apply?

A: Provides up to \$50,000 to help small businesses and certain non-profit children centers to start up and expand. The average microloan is \$13,000. These loans are delivered through missed-based lenders who are also able to provide business counseling.

For more information, click here:

<https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources#section-header-4>

TAX RELIEF PROVISIONS FOR SMALL BUSINESSES

EMPLOYEE RETENTION CREDIT

Provides a refundable payroll tax credit for 50 percent of wages paid by eligible employers to certain employees during the COVID-19 crisis. The credit is available to employers, including non-profits, whose operations have been fully or partially suspended as a result of a government order limiting commerce, travel or group meetings. The credit is also provided to employers who have experienced a greater than 50 percent reduction in quarterly receipts, measured on a year-over-year basis.

- The credit is provided for wages and compensation, including health benefits, and is provided for the first \$10,000 in wages and compensation paid by the employer to an eligible employee.
- This credit is available through December 31, 2020 and is NOT available to employers receiving assistance through the PPP.

NET OPERATING LOSSES CREDIT (NOL)

A NOL arising in a tax year beginning in 2018, 2019, or 2020 can be carried back five years, and the taxable income limitation is temporarily removed to allow an NOL to fully offset income.

FIXES THE QUALIFIED IMPROVEMENT PROPERTY (QIP) CREDIT

This retroactive technical fix from the Tax Cuts and Jobs Act allows businesses to immediately write off costs associated with improving facilities.

HELLO ALICE GRANTS

Hello Alice is offering \$10,000 grants being distributed immediately to small business owners impacted by COVID-19. In addition to grant funding, grant recipients will receive ongoing support from the Hello Alice community. Click here for more information: www.covid19businesscenter.com

OFFICE OF COMMUNITY & RURAL AFFAIRS (OCRA) COVID-19 RESPONSE

The Indiana Office of Community & Rural Affairs (OCRA) has announced their COVID-19 Response Program. They have redirected their Community Development Block Grant funds to assist with COVID-19 needs. This program was created to address the immediate impacts of COVID-19 on Indiana's rural communities. Communities may apply up to **\$250,000 per application** and activities should be immediate and able to be complete in the next three-months.

- Must be a non-entitlement local unit of government;
- Cannot have any unresolved findings or overdue documents;
- Must meet a National Objective and Eligible Activity;
- Must hold at least one public hearing before release of funds, and a second at closeout;
- Applicant can show they have the capacity to complete the activity:
 - Activity is considered an exempt or categorically excluded subject to activity for Environmental Review;
 - Applicant has already achieved site control;
- Communities will work directly with OCRA through the application and administration process:
 - Each grant will be guided by respective Community Liaison, unless the request requires the guidance of the CDBG Program Director;
 - Community and the OCRA staff member will work together to develop the project;
 - Procuring a Grant Administrator is optional for the COVID-19 Response program;
- Administration costs from CDBG funds is limited to 2.5% of the request.

There are three individual programs within OCRA's COVID-19 Response Program.

1. Public Facilities
 - a. Convert a public building into a health facility
 - b. Rehabilitate a facility to centralize treatment
2. Public Services
 - a. Provide testing, diagnosis, or other services
 - b. Increase capacity of local health services
 - c. Establish delivery service to provide supply
3. Economic Development
 - a. Grants to business to retain LMI jobs
 - b. Loans to business to retain LMI jobs

OCRA plans to announce a long-term recovery phase in the near future.

For more information and the application process, please click here: <https://www.in.gov/ocra/3010.htm>

WABASH VALLEY COVID-19 EMERGENCY RELIEF FUND

This fund will provide financial assistance to non-profits, healthcare, education, business, law enforcement, emergency management or other organizations that either:

- provide financial assistance in the form of food, shelter, clothing or any arising needs or financial aid to individuals, or
- organizations with financial or supply-based needs created by the COVID-19 pandemic in Vigo, Clay, Sullivan, Parke, and Vermillion Counties in Indiana and Clark County in Illinois

Organizations can apply for a maximum of \$5,000. Full application details can be found at this link: <https://uwwv.org/wp-content/uploads/2020/03/WV-COVID-19-Relief-Fund-Application-Flyer-2.pdf>

CENTRAL INDIANA COVID-19 COMMUNITY ECONOMIC RELIEF FUND

The Central Indiana COVID-19 Community Economic Relief Fund was launched on March 13, 2020, to help ensure individuals, children and families in need are supported during this pandemic. United Way of Central Indiana and a coalition of partners are working with the human services sector to identify these immediate needs and make emergency funds available to organizations working directly with vulnerable populations.

For more information and how to apply, please click here: <https://unitedtoact.org/uwci/central-indiana-covid-19-community-economic-relief-fund>

CROWDFUNDED MICROLOANS FOR SMALL BUSINESSES FINANCIALLY IMPACTED

LISC and Kiva are partnering together to expand financial opportunities for entrepreneurs and small business impacted by COVID-19. Small business in Marion County can access 0% interest loans up to \$15,000.

For more information, please click here: <https://files.constantcontact.com/a4c22b1a001/31c69570-209b-4043-bded-6b0907c6245d.pdf>

INDY CHAMBER'S BUSINESS OWNERSHIP INITIATIVE RAPID RESPONSE LOAN

The loans are between \$1,000 - \$25,000, with interest rates of 3.5%, to help pay employee salaries, insurance premiums, or a bridge loan until additional funding kicks in from the SBA.

For more information, please click here: <https://www.response.indychamber.com/loans>

For how to apply, click here: <https://indychamber.com/entrepreneurship/lending/rapid-response-intake-form/>

ADVANCE FUNDING PROGRAM THROUGH THE INDIANA BOND BANK

This program is providing assistance to local units of government with annual cashflow needs due to Executive Order 20-05. If you are interested in applying for this program, you will need to complete a participant's survey.

For more information, please click here: <https://inbondbank.com/advance-funding-program/>

To view the Participant Schedule, click here: <https://inbondbank.com/wp-content/uploads/2020/03/2020-Midyear-Participant-Schedule-FINAL.pdf>